

Argonne National Laboratory
Center for Nanoscale Materials Users
Organization By-Laws

I. Name

This organization will be called the Center for Nanoscale Materials Users Organization (CNMUO).

II. Purpose

The purpose of this Organization is to provide CNM users with a formal voice in the operation of the CNM, and to facilitate the availability and effective use of the Center for Nanoscale Materials by the nanoscience and nanotechnology research community so that the greatest overall scientific and technical benefits are realized.

III. Organization

A. Membership

All badged CNM users are CNMUO members.

B. Meetings

Annual User Meetings will be held at the Argonne National Laboratory site. The CNMUO Executive Committee shall be responsible for the programs of the User Meetings. CNMUO members shall receive appropriate advance notice of the Meetings.

C. Users Executive Committee (UEC)

A Users Executive Committee conducts the business of the CNMUO. The UEC consists of six members as of spring 2013 but will transition to nine members beginning with the 2013 election. Three members will be elected by the CNMUO through an electronic voting procedure at the time of each annual User Meeting in 2013 and each year thereafter. (In previous years only two members were elected at each annual User Meeting). The open election period shall precede the User Meeting by no less than two weeks, and will close at the User Meeting. All CNMUO members as well as all prospective users who attend the User Meeting are eligible to vote. The elected members' terms expire at the third following User Meeting. Hence the Executive Committee will transition from 6 to 9 members over the course of 3 years, after which it will consist of 9 regular members.

The Executive Committee is responsible for preparing a slate of qualified candidates and providing advance notice of the election to the CNMUO membership. Any CNMUO member may suggest candidates to the Executive Committee. In addition, nominations shall be accepted by petition of 1% or more of the CNMUO members in support of a candidate.

To promote representation of smaller interest groups, a weighted system of voting shall be used. Each ballot may select up to three candidates, with the first choice assigned three points, the second choice assigned two points, and the third choice assigned one point. Tie votes shall be decided by a coin toss.

D. Officers

The officers of the CNMUO will be a Chair and a Vice-Chair. At the first meeting held after the dates of the User Meeting, the Executive Committee shall elect from its second-year members a Vice-Chair, who will be responsible for leading the organization of the scientific program for the next User Meeting. At the end of one year of service, the Vice-Chair will become the Chair and the former Chair will remain as a nonvoting ex-officio member of the Executive Committee until the following User Meeting. Officers' terms on the Executive Committee shall be extended as needed to perform the above services. Neither the Chair nor Vice-Chair shall be an employee of the CNM or hold a joint faculty appointment within the CNM.

E. Executive Committee Meetings

The Executive Committee shall meet at the time of the User Meeting and at such other times as called for by the Chair or by a majority of the Executive Committee membership. The Executive Committee will also meet with the Director twice a year, once at the annual User Meeting and once at a time agreed upon by the Chair or the majority of the Executive Committee membership and the Director. A quorum consists of a majority of the Executive Committee membership. Argonne National Laboratory will be responsible for providing administrative and financial support.

IV. Functions

The CNMUO shall be advisory to the Director of the Center for Nanoscale Materials.

- The Organization will serve as an advocacy group for the Facility and its user community.
- The Organization will serve as a liaison between CNMUO members and CNM Senior Managers and Directors to provide advice on matters affecting the user community.
- The Organization will assure good communication between the CNM user community and the CNM management.
- The Organization will serve as a liaison between CNMUO members and DOE

- representatives.
- The Organization will work with CNM Administration to organize the Annual Users Meeting.
 - UEC members will serve as needed on both standing and UEC special subject committees to further the needs and interests of CNMUO members.
 - In order to ensure that the user community has an additional opportunity to engage in the discussion of future developments at the CNM, the Chair of the Users Executive Committee is an ex-officio member of the Scientific Advisory Committee.

V. UEC Vacancies

1. When a vacancy on the UEC exists, the Chair of the Users Executive Committee shall solicit nominations for new members from present UEC members. The Chair of the Users Executive Committee will call a meeting of the UEC members at which a vote will be held to determine which of the nominees should be asked to fill the vacancy. These vacancies will be filled only to the end of the particular UEC member's term.
2. UEC resignations must be in writing and addressed to the Chair of the Users Executive Committee. Once a written resignation is received, the resigned members' vacancy can be filled according to Section V.1 of these Bylaws.

VI. Amendments

Proposed changes to the bylaws shall be presented by the Executive Committee to the CNMUO membership, who will cast votes through electronic means. An open voting period of no less than two weeks is required. These bylaws shall be amended by a favorable vote of two-thirds of ballots cast.